

# Certified Insurance Counselor Program

Co-sponsored by Missouri Association of Insurance Agents and Society of CIC



Schedule of 2024 CIC Seminars (State of Missouri)		
Dates	Course	Location
Feb. 20-21 2024	Commercial Property	Online
April 10-11, 2024	James K. Ruble Graduate*	Online
May 15-16, 2024	Insurance Company Operations	Hybrid   Jefferson City or Online
June 12-13, 2024	Agency Management	Online
Aug. 14-15, 2024	Commercial Casualty	Online
Sept. 18-19, 2024	James K. Ruble Graduate*	Hybrid   Jefferson City or Online
Oct. 22-23, 2024	Commercial Multi-Line	Online
Nov. 13-14, 2024	Personal Lines	Online

## Certified Insurance Counselor

The CIC designation signifies a high level of professional education and a commitment to continuing education. The CIC designation is earned by attending five, two-day institutes and passing an exam on the material at the end of each course.

### \*James K. Ruble Graduate Seminar

(Open to dues-paying National Alliance members only.)

The James K. Ruble Graduate Seminar is a two-day seminar. The JKR Graduate Seminar is a state-sponsored Ruble Seminar for meeting the CIC continuing education commitment.

### Accommodations

We work hard to make our programs accessible to all. If you need any accommodations, please call MAIA at 573-893-4301.

### Continuing Education

Each institute will be filed for continuing education credit in all states. Exact CE hours may vary by institute. If you have questions, please contact The National Alliance at [alliance@scic.com](mailto:alliance@scic.com).

## Cancellation Policy

You will not receive a refund or transfer credit if you do not notify us before the start of the event. All cancels and transfers must be received in writing. Refunds: A 90% refund applies if cancelling more than two weeks prior to start of event; 75% refund applies if cancelling fewer than two weeks before the event. Transfers: A \$30 transfer fee will be assessed on any CIC transfer made within 2 weeks of the program. Transfers may only be made to another MAIA course. Student must indicate a transfer course within two weeks of cancellation or appropriate percentage of tuition will be refunded.

## Examination

CIC courses take place over a two-day period with no in-person examination option. CIC examinations must be taken online through the PROfile page in the week following the class, beginning Monday at 12:01 a.m. through Thursday at 11:59 p.m. Exam takers must submit a proctor request prior to the end of the class through the PROfile page. For more information on selecting a proctor and taking the online exam, visit [scic.com/proctor-monitor-rules](http://scic.com/proctor-monitor-rules).

## MAIA CIC Registration Form

### I wish to attend the following CIC institute (s):

Feb. 20-21, CP:  Online

Apr. 10-11, JKR:  Online

May 15-16, ICO:  Jefferson City or  Online

Jun. 12-13, AM:  Online

Aug. 14-15, CC:  Online

Sept. 18-19, JKR:  Jefferson City or  Online

Oct. 22-23, CML:  Online

Nov. 13-14, PL:  Online

Name & Designations \_\_\_\_\_ Date of Birth \_\_\_\_\_ Nat'l Producer # \_\_\_\_\_

Agency \_\_\_\_\_ Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Which best describes your role?  Owner/Principal  Agency Mgr.  Producer  Account Mgr.  Customer Service  IT  Co. Rep.

CIC Institute Fees (Fees include materials, breaks & CE credit reporting for participants)	Price	Qty	Total (Price x Qty)
Early-bird Fees (payment must be received two weeks prior to course)	\$430		
Fees (all courses except the JKR Graduate Seminar)	\$450		
James K. Ruble Seminar Fees (no early-bird pricing available)	\$450		
<b>Take advantage of our convenient online registration at <a href="http://moagent.org">moagent.org</a>.</b>			<b>Total Enclosed \$</b>

Payment must be sent with this form. Make checks payable to MAIA.

Credit Card:  VISA  MC  AmEx  Disc. Card #: \_\_\_\_\_ Ex Date \_\_\_\_\_ Verification Code \_\_\_\_\_

Billing Address \_\_\_\_\_ Cardholder Sig. \_\_\_\_\_

Mail or fax to Missouri Association of Insurance Agents, 3315 Emerald Lane, Jefferson City, MO 65109, fax: 573-893-3708.

Questions? Phone 573-893-4301 • e-mail [maia@moagent.org](mailto:maia@moagent.org) • [www.moagent.org](http://www.moagent.org)